



Notice to Vacate

Resident Name(s) _____

Property Address _____ Apt # _____

The apartment will be vacated by noon on the _____ day of _____.

I/We acknowledge responsibility for rent through _____. According to your lease, tenants are required to give N2N **30-days written notice** before moving from the unit.

The terms of my/our lease or rental agreement: HAVE been completed. HAVE NOT been completed.

I/We are vacating because _____

My/Our forwarding address is: _____

Initial the following terms of your Notice to Vacate:

_____ In accordance with the terms of the lease executed between Neighbor to Neighbor, Inc. and the undersigned lessee, I/We are hereby given notice of my/our intention to vacate.

_____ I/We understand that the date of my/our intended move out cannot be changed or altered at any time after this notice is signed.

_____ I/We understand that N2N requires a forwarding address to be on file at time of Notice to Vacate. If I/we need to update the forwarding address, I/we will do so in writing to N2N.

_____ I/We have received N2N's "Next Steps" document and understand what is required of me/us during the move out process. If I/we fail to uphold these requirements, I/we will be charged accordingly.

PRE MOVE-OUT INSPECTION APPOINTMENT

Maintenance will perform a pre move-out inspection on: _____
(One week prior to move out at 8:00 am)

Resident Signature (Lessee)

Date

Resident Signature (Lessee)

Date

Neighbor to Neighbor Representative

Date



N2N Staff Use Only: